

"EXHIBIT A"
GRANITE COUNTY
APPLICATION FOR AN ENCROACHMENT PERMIT
To be filled in by the Applicant- Incomplete applications will not be processed.

Fee: \$125.00

Name: _____
Contact Person: _____ Phone: _____
Address: _____

Site Location – Exact distance and direction from the nearest County road intersection: _____

Section _____ Township _____ Range _____

Nature of Construction Project (Attach drawings, plans/specifications): _____

Completion Date: _____

IN ORDER TO PROMOTE PUBLIC SAFETY AND PROTECT LIFE AND PROPERTY IT IS NECESSARY FOR EVERY PERSON, PARTY, OPERATION, BUSINESS OR UTILITY DESIRING TO PERFORM CONSTRUCTION WORK OF ANY NATURE IN ANY COUNTY ROAD, STREET, ALLEY OR THOROUGHFARE SHALL OBTAIN A WORK PERMIT PRIOR TO STARTING SUCH WORK AND POST BOND AS MAY BE REQUIRED AND INSURING PROPER COMPLETION OF THE PROJECT.

FEDERAL LAW REQUIRES ALL PARTIES TO CONTACT "ONE CALL" BEFORE DIGGING –
1-800-424-5555

APPLICANT HEREBY AGREES TO THE FOLLOWING CONDITIONS:

1. Applicant will perform all work in compliance with Granite County Road Specifications, a copy of which is available at the Granite County Courthouse, and comply with all conditions set forth in Attached Exhibit B.
2. Applicant will notify the County Commission Office prior to starting any work within the County right-of-way covered by this permit.
3. Applicant will be responsible for any damage to other installations already in place before digging.
4. Applicant will provide proof of insurance, indemnify and save harmless Granite County, its officers and employees, from responsibility, damage, or liability arising from the exercise of the privileges granted herein.
5. Applicant will meet all requirements for warning signs, traffic control and public safety pursuant to Montana's Manual on Uniform Traffic Control Devices.
6. Applicant will abide by Federal law requirements to contact "One Call Hotline" before digging 1-800-424-5555.
7. Applicant will pay the entire application fee of \$125.00.
8. Applicant will obtain all required permits such as: Army Corp of Engineers Permit and all other permits as required by law.

IT IS FURTHER AGREED:

1. Applicant shall furnish bond as required based on the type and scope of work covered by this application for a one-year period.
2. Above named applicant performing or authorizing said work, will pay the set fee as required, and the said fee shall be retained by Granite County.
3. Applicant shall not exceed or modify the scope of this project without prior approval from the County Commission.
4. Applicant shall be responsible for their excavations, locations, placements of lines, poles, pipes, etc., within the public rights of way in accordance with Granite County road standards.
5. When requested by the County Commission, due to public safety, county road maintenance, construction, or rebuilding, relocations shall be the responsibility of the owner of said facilities; all costs associated with any future relocation of any improvement constructed under this project permit shall be solely borne by the current owner(s) at the time of the requested relocation.
6. All work shall be inspected upon completion as arranged for by parties, the Applicant and the County Commission or their representative.
7. Applicant shall maintain, at its/his sole expense, the installation and/or structures for which this permit is granted, in a condition satisfactory to the County.
8. Should the work fail to meet standards, or if a defect in said work creates a situation affecting public health, welfare or safety, the applicant is solely responsible for correction of the deficiency. If applicant, upon notification by the County Commission fails to correct said deficiency, the Granite County Commission may make or authorize such repairs as necessary. All costs incurred in said repair shall be shared against the Applicant, the Applicants heirs, assigns, or his bond. Emergency situations, as determined by the County Commission, shall be corrected within 24 hours, all other situations shall be corrected within thirty (30) days.
9. Applicant shall hold Granite County harmless for any damage to Applicants facilities or property occurring during normal road maintenance operation now and in the future.
10. Nothing contained in this permit shall relieve Applicant of responsibility from the work required under any other permit granted.
11. Applicant will comply with all applicable zoning regulations.
12. Applicant will comply with all conditions set forth within all required permits applicable to the Applicant(s).
13. Applicant will abide by all State, Federal and Local laws and regulations.
14. Applicant will maintain reasonable and customary general liability insurance coverage on all of Applicant's property that is reasonably associated with this encroachment permit application.

The terms of this permit encroachment application are accepted and agreed to by:

Signature of Applicant(s)

Date

Send the completed application form along with applicable fees, drawings, plans/specifications, proof of insurance, and bond to the address below.

Form Revised October 13, 2015

Granite County Commission Office
P.O. BOX 925
220 N. Sansome
Phillipsburg, MT 59858
Phone: (406) 859-3771

Fee: \$125.00

REVIEW OF APPLICATION FOR ENCROACHMENT PERMIT

-To be filled in by Granite County Commission or Representative-

ROUTE NO. _____
DISTRICT(S) _____

COMPLETE APPLICATION RECEIVED? Yes _____ No _____
INSPECTION FEE PAID? Yes _____ No _____ Amount _____
PLANS/SPECIFICATION SUBMITTED? Yes _____ No _____
PROOF OF INSURANCE PROVIDED? Yes _____ No _____ Company _____
BOND PROVIDED? Yes _____ No _____ Amount _____

PRELIMINARY INSPECTION OF APPLICATION RECOMMENDED FOR:

APPROVAL _____ CONDITIONAL APPROVAL _____ DISAPPROVAL _____

Signature of Applicable Granite County Commissioner _____ Date _____

List conditions of approval or disapproval, if any:

DECISION ON APPLICATION FOR ENCROACHMENT PERMIT

-To be filled in by Granite County Commissioners-

The Board of County Commissioners of Granite County, Montana, do hereby:

APPROVE _____ CONDITIONALLY APPROVE _____ DISAPPROVE _____

The permit application for an Encroachment Permit.

Chair, Granite County Board of Commissioners _____ Date _____

ATTEST:

Granite County Clerk & Recorder

FINAL INSPECTION OF WORK COMPLETED

-To be filled in by Granite County Road Supervisor or Agent-

Inspected by _____ Inspection Date: _____

Completed project: _____ meets requirements of the preliminary application (Inspector shall initial
_____ does not meet approval for the following reasons: applicable blank line)

NOTICE: Approval of the foregoing application shall not grant authority to the permittee to burden or otherwise impair or infringe on any third party property interests which may exist or inure to the benefit of third parties to the county property right-of-way which is referenced in this application. It shall be the responsibility of the permittee to ascertain all such property interests, if any, and to make suitable arrangements with all third parties whose property interests may be impaired by the construction work proposed in this application.

Initial Course of Action		Routing
1.	_____ Road & Bridge - Preliminary inspection	
2.	_____ Road & Bridge - Approval and fees to Finance Department	
3.	_____ Finance Department - Deposit fees and submit application to BOCC final approval	
4.	_____ Commission action - Decision on application for permit	
5.	_____ Road and Bridge - Mail permit to applicant	
6.	_____ Final Inspection - Road & Bridge	
7.	_____ Clerk & Recorder - Record final document	

OFFICE USE ONLY

“EXHIBIT B”

*Granite County Road Department
P.O. Box 925
Phillipsburg, MT 59858
Telephone 406-859-3771
Fax: 406-859-3817*

CONDITIONS FOR APPROVAL

1. Granite County (“County”) Inspector shall be present during installation. The County may waive this requirement, but only in writing.
2. County Inspector shall be notified 48 hours prior to installation.
3. Contractor shall adhere to MUTCD for traffic control.
4. Installation shall be along edge of right of way unless approved by County Inspector
5. Contractor shall repair/replace surface to original condition.
6. County Inspector shall pre-approve backfill.
7. Boring fluids shall be collected and disposed of at approved disposal site.
8. Open excavation and equipment left overnight will have hazard barriers and flashing signals as approved by County Inspector.
9. 42” minimum depth required for burial of electric lines. Gas lines.
10. 24” minimum depth required for burial of telephone lines.
11. All crossing of maintained County roads shall be bored unless prior approval obtained.

***** ref. County Inspector – County Commissioner or Appointed Representative*****